

~~CONFIDENTIAL~~

26 AUG 1987  
OTE 87-8753



MEMORANDUM FOR: Director of Personnel

VIA: Deputy Director for Administration

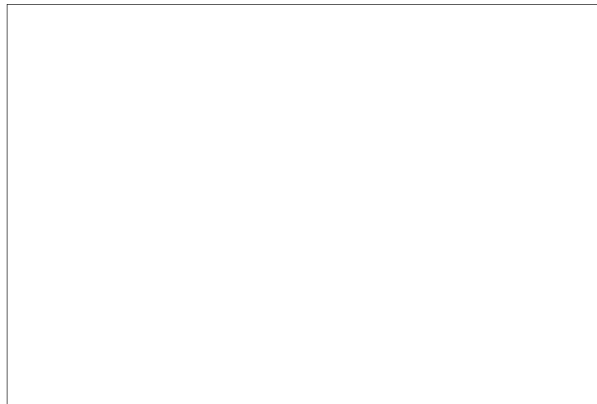
FROM: [REDACTED]  
Director for Training and Education

SUBJECT: Request for Retroactive Promotions -

1. It is requested the effective date of the promotions of [REDACTED] to GS-07 be changed from 7 June 1987 to 7 December 1986.

2. In September 1986, the Office of Training and Education (OTE) implemented a new Panel Evaluation System for its careerists. This included the evaluation of Training Assistants at the GS-07 and above levels. Due to a misunderstanding, the [REDACTED] thought all the Training Assistants would be ranked and evaluated for promotion by the Panel at OTE Headquarters regardless of their grade. Due to this misunderstanding, neither individual was evaluated for promotion in December 1986. A [REDACTED] Nonrotational GS Panel Meeting was held on 24 March 1987, and the Panel recommended that both individuals be promoted to GS-07 and that the promotion be retroactive to 7 December 1986.

3. In view of the information cited above, it is felt that an administrative error definitely occurred. If the misunderstanding between [REDACTED] had not happened, both individuals would have been promoted in December 1986. Therefore, it is requested that the effective date of the promotion to GS-07 for [REDACTED] be changed to 7 December 1986.



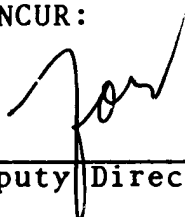
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**CONFIDENTIAL**

SUBJECT: Request for Retroactive Promotions -

25X1

CONCUR:



[s/ Henry P. Mahoney]

27 AUG 1987

Deputy Director for Administration

Date

25X1

APPROVED:



21

Director of Personnel

Date

Distribution:

Orig - Return to D/OTE

1 - D/OP

2 - ADDA

1 - C/ESD/OP

1 - D/OTE Chrono

1 - OTE Registry (Dummy)

1 - C/PB/OTE

2 -

1 -

1 -

25X1

25X1

DDA/OTE/C/PB :sls (25Aug87)

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